



BRADENTON CHRISTIAN SCHOOL

Staff Application

3304 43rd Street West
Bradenton, FL 34209

Phone: 941-792-5454
Fax: 941-795-7190
www.bcspanthers.org

APPLICATION FOR EMPLOYMENT

Position Applying for: _____

This form must be filled out COMPLETELY. All information will be treated confidential. Application is void and discarded after one (1) year unless renewed by your letter or personal call.

PERSONAL INFORMATION

Name _____

First

Middle

Last

Address _____

Street

City

State

Zip

Home _____ Cell _____

Work _____

Email _____

Bradenton Christian School does not discriminate against qualified applicants, employees, prospective students or enrolled students who are/or become disable. A qualified person is someone who, with or without a reasonable accommodation, can perform the essential functions of the job or educational program in question. In accordance with the Americans with Disabilities Act, Bradenton Christian School has adopted a policy that prohibits discrimination against faculty, staff and students with disabilities. The school, however, admits only those students for which the school can provide an appropriate educational program.

It is and shall be the policy of Bradenton Christian School in the admission of students or the hiring of employees, not to discriminate on the basis of the applicant's race, color, or ethnic origin and entitle them to all the rights, privileges, programs and activities made available to students and employees at this school.

Do you have the legal right to work in the U.S.? Yes ☐ No ☐

Have you ever been employed at Bradenton Christian School? ☐ Yes ☐ No

If yes, please give date and position: _____

Are you currently employed? Yes ☐ No ☐ May we contact your present employer prior to an interview? Yes ☐ No ☐ Supervisor's Name/Number: _____

On what date would you be available to start work? _____

☐ Full time

☐ Part time

Are you currently on "lay-off" status and subject to recall? Yes ☐ No ☐

Are you able to do the essential functions of the job(s) for which you are applying? Yes ☐ No ☐ If no, please explain: _____

"I have no greater joy than to hear that my children are walking in the truth." III John 4

U.S. Military Service: Entered _____ Discharged _____ Branch _____
Date Date

Have you ever plead “no contest” or “guilty” to or been convicted of a crime other than a routine traffic offense?
Yes ☐ No ☐ If yes, when, where and nature of offense? _____

Are there any felony charges pending against you? Yes ☐ No ☐ If yes, please explain: _____

| | | | |
|---------------------|-------------------------------------|------------------------------|-----------------------------|
| Have you ever been: | Fired | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| | Dismissed | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| | Asked to resign by mutual agreement | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| | Otherwise terminated | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| | Refused re-employment | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

*A yes response does not automatically disqualify a job applicant from further consideration. Each applicant is evaluated individually, based on a number of factors including the nature of the crime, how long ago the crime occurred, whether a sufficient or satisfactory work record has been established since the crime, and the criteria of the position for which the application is being made.

CHURCH AFFILIATION

What is your church affiliation? _____
Church name Denomination

Are you a member of this church? Yes ☐ No ☐

Pastor's name Phone number

EDUCATIONAL BACKGROUND

1. Institution: _____

Hours or degree/Date of degree: _____

City & State: _____

2. Institution: _____

Hours or degree/Date of degree: _____

City & State: _____

3. Institution: _____

Hours or degree/Date of degree: _____

City & State: _____

EMPLOYMENT HISTORY

Start with your present or most recent employer. Include any volunteer activities.

| | | | |
|--------------------|--------------------|-------|----------------|
| Employer | Dates Employed | | Work Performed |
| | From | To | |
| Address | Hourly Rate/Salary | | |
| | Starting | Final | |
| Supervisor's Name | | | |
| Telephone Number | | | |
| Your Job Title | | | |
| Reason for Leaving | | | |

| | | | |
|--------------------|--------------------|-------|----------------|
| Employer | Dates Employed | | Work Performed |
| | From | To | |
| Address | Hourly Rate/Salary | | |
| | Starting | Final | |
| Supervisor's Name | | | |
| Telephone Number | | | |
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| | | | |
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| | Starting | Final | |
| Supervisor's Name | | | |
| Telephone Number | | | |
| Your Job Title | | | |
| Reason for Leaving | | | |

SPECIALIZED SKILLS & QUALIFICATIONS

Please list any specialized or job-related skills you may have. Ex.: Computer programs

PERSONAL CONVICTIONS

1. Would you view a position with Bradenton Christian School as a one or two year opportunity, or a long term commitment? Why?

2. Since this is a school, all employees come in contact with students and faculty. Explain how you would like to be perceived by students and faculty.

3. Describe opportunities you have taken to share your faith and build up other Christians in the last six months.

4. What specific skills do you feel you have which qualify you for this position?

5. What do you consider to be your strengths and weaknesses for this position?

REFERENCES

1. Name Daytime telephone number

Street Address City State Zip

2. Name Daytime telephone number

Street Address City State Zip

3. Name Daytime telephone number

Street Address City State Zip

[illegible]

NOTICE TO ALL APPLICANTS

Work Authorization: Before any applicant can begin work, the person must be able to verify, under federal law, that he or she is authorized to work in the United States. All applicants offered a position with Bradenton Christian School will have to document their authorization to work before the hiring process will be complete.

All applicants are being notified at this time that, if selected for hire, it will be your responsibility to provide Bradenton Christian School with documentation showing your right to work. Bradenton Christian School is giving you this notice so you may have those documents ready if you should be offered a position. The documents will be reviewed at the time a conditional offer of employment is made.

Medical Examination: Any job you are offered by Bradenton Christian School will be conditional on the results of a medical examination if one is requested by Bradenton Christian School. The medical exam will be conducted by a physician selected by Bradenton Christian School and will be completed before you begin work on the job.

APPLICANT'S CERTIFICATION AND AGREEMENT

Certification of Truthfulness: I certify that I have read and understand the provisions of this application, and of any documents which accompany the application. My questions, if any, have been asked and answered to my satisfaction.

I certify that the information furnished in or accompanying this application is true, complete and correct. I understand and agree that any falsification, misrepresentations, distortion or omission with respect to such information, whether pertaining to this application or other aspects of the pre-hiring process, will be sufficient reason for my not being offered employment or if employed, my dismissal at any time without recourse.

Authorization for Investigation, Release and Waiver: I authorize Bradenton Christian School to conduct an investigation of me, including but not limited to, all statements made by me in this application and to fulfill any requirements set forth in applicable state and federal laws. I authorize all sources of information to give Bradenton Christian School any information or any other information they may have, personal or otherwise. I release all sources of information from all liability for any damage that may result from furnishing information to Bradenton Christian School. Also, I hereby waive written notice to me that employment information is being provided by any person or organization. A photo static copy of this Authorization, Release and Waiver shall be considered as effective and valid as the original.

I understand and agree that the employer will conduct a criminal conviction record check (including, but not limited to, a driving conviction record check) in connection with my application for employment; and I hereby consent to such record checks.

Signature

Date

Former Address: (Please provide a former address if you have lived at your current address for less than a year.)

Street

City

State

Zip

STATEMENT OF BELIEF

- We believe the Holy Scriptures of the Old and New Testaments to be the inspired Word of God, the only infallible rule of faith and obedience.
- We believe that there is only one God, eternally existent in three persons: God the Father, God the Son and God the Holy Spirit.
- We believe that man, created in the image of God, disobeyed, fell from his original righteousness and became dead in sin.
- We believe that Jesus Christ, the incarnate, sinless Son of God, was crucified and arose bodily, from the dead, so that those who receive Him by faith would have everlasting life.
- We believe that regeneration by the power of the Holy Spirit is absolutely essential for the salvation of lost and sinful man, and that His indwelling enables the Christian to live a godly life.
- We believe in the personal return of Christ to judge the living and the dead.
- We believe in the spiritual unity of believers in our Lord Jesus Christ..
- We believe that God has given parents the responsibility of bringing up their children in the “nurture and admonition of the Lord”. Since the accomplishment of this objective is a very complex task, parents look to the school and the church for assistance in reaching this goal.
- We believe that a consistent and meaningful education will result when the home, the school, and the church are in agreement on the basic concepts of life. Only as the sum total of all learning is seen in the light of God’s Word will the student be able to differentiate the truth from error. With the aid of Christian teachers in a Christian environment, we believe these goals will be realized.

I am in complete agreement with the statement of belief. I will support the positions contained in this statement.

Signature

Date

Return the completed application to the Human Resources Department
Bradenton Christian School, 3304 43rd Street West, Bradenton, FL 34209
Fax: 941-795-7190 Email: hiring@bcspanthers.org